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Lifeshouse, Inc.

Volunteer Confidentiality Agreement

As a volunteer for Lifeshouse, Inc., I hold in high esteem the right of the women and children we serve to the protection of their privacy. By signing this document, I agree to keep confidential all information about Lifeshouse residents. I will:

- *Guard against informal violations of confidentiality by being completely discreet about what I discuss, both within and outside Lifeshouse;
- *Physically safeguard all records and other confidential information entrusted to me by the staff of Lifeshouse;
- *Be completely discreet in using the women (or their children's names) or other identifying information in my own home and in public places;
- *Not discuss women (or their children) with whom I am currently working or have worked with;
- *Not seek access to any information regarding the women (and their children) that does not pertain to services being provided by me;
- *Continue to observe the procedures protecting the confidentiality of the women (or their children) after they leave Lifeshouse or when I am no longer a volunteer for Lifeshouse;

I understand this confidentiality agreement and agree to its guidelines. Additionally, I am aware that certain information that I receive pertaining to internal matters of Lifeshouse should be maintained confidentially. Any sharing about Lifeshouse policies, newsworthy issues, or other sensitive information should be done with concern for the welfare of Lifeshouse and the women and children that we serve.

Name _____ Date _____

Signature _____